



State of Arizona  
Department of Education

Jaime A. Molera  
Superintendent of  
Public Instruction

**SPED 03-07**

**M E M O R A N D U M**

August 30, 2002

**TO:** Director of Gifted Education  
«DistrictName»  
CTD Number: «CTD»

**FROM:** Carolyn Kehlor Carr, Ed.S.  
Coordinator of Gifted Education  
Exceptional Student Services

**RE:** FY '03 Notification of Gifted Education Funds for School Districts and Charter Schools

**Please Note: Dated material enclosed. Application due November 27, 2002.**

**Funding Available for Gifted Education**

State funding is available for Gifted Education Programs in your district/school for the 2002-2003 academic year. These funds should help you to continue your good work in providing additional opportunities for your gifted students.

- The FY '03 allocation is approximately **\$45.23** per student based on three percent of the total average daily membership (ADM). Districts/Schools of approximately 600 students or less are eligible to receive \$1,000.00.
- The amount of money your district/school is eligible to receive is «Gifted\_Allocation\_Based\_FY\_2003\_APOR\_ADM».

**Ways You May Use These Funds**

Funds are to be used for gifted programs that directly improve or expand services for gifted students, to include testing, curriculum supplies, student materials, teacher training, and/or services that are offered through a consortium. Capital outlay purchases, when itemized and used to support the gifted program, are also acceptable use of funds as long as they are used for instructional purposes.

Standard chairs, tables and file drawers are not considered appropriate expenditures.

**How to Become Eligible for These Funds**

To receive these funds, your district/school must:

- Have submitted a current scope and sequence of educational programs and services for gifted pupils to the Arizona Department of Education on or before July 1, 2002, as required by ARS § 15-770. The scope and sequence must be aligned with Arizona Academic Standards.
- Have conducted an evaluation study of your gifted program. Please keep your evaluation studies in your district. Do not send them to the ADE gifted office at this time. In the event your district/charter is monitored or is selected for self-monitoring, you will need to refer to these evaluation studies.
- Not include indirect cost in the gifted budget. **Indirect cost is not allowed.**
- Show evidence in your application that teachers who have primary responsibility for teaching gifted students have obtained or are working toward obtaining the appropriate certification endorsement for gifted education.
- Submit your application by **November 27, 2002**. Please see the Arizona Department of Education Grants Management Enterprise home page to access your application at: <http://www.ade.az.gov/gme>  
**All applications must be submitted on-line.**
- Serve, or have a plan to serve, all eligible gifted students in grades K-12 [ARS § 15-770, A1; R7-2-406, 3,c.] Please note that eligible gifted students in grades K-2 must be served in addition to those students in grades 3-12.

### **Charter Schools**

While charter schools are not required to apply for gifted funds administered by the Arizona Department of Education through this application process, charter schools may apply for this gifted funding.

However, if a charter school applies for and accepts gifted funds, then the school ***must adhere to all requirements of the gifted statute*** - as do all traditional public schools. The gifted office of the Arizona Department of Education is interested in supporting those charter schools that do apply for gifted funding.

Charter schools that apply for funds yet fail to comply with all gifted statutory requirements could have **10% of their basic state aid withheld**.

If your charter school has previously accepted gifted funds, and you expect that your school will close, the gifted office will work with you to get your completion report in early, as well as assist in addressing issues regarding allocation and unencumbered funds.

### **Gifted Noncompliance Corrective Action Procedures**

Please find enclosed a copy of the Gifted Noncompliance Corrective Action Procedures. This copy should be inserted in the Finance Chapter of the new *Gifted Resource Guide for Promising Practices in Arizona*.

### **Gifted Test List**

Please find enclosed your copy of the 2001 Arizona State Board of Education Approved Test List for the Identification of Gifted Students. You can also find this list on the gifted web site at: <http://www.ade.az.gov/ess/gifted>

### **Compliance Monitoring and Self Monitoring**

Please be aware that the gifted mandate requires that children in grades K-2, in addition to those students in grades 3-12, must be screened and tested for identification if they are suspected for gifted education. During monitoring and self-monitoring activities, your entire K-12 program will be reviewed and will include all eligible pupils. Please keep in mind that you can request a monitoring visit from the gifted office. You can also request to be placed on the self-monitoring list.

### **New Gifted Resource Guide**

The new *Gifted Resource Guide for Promising Practices in Arizona* continues to be available online at the gifted web site, which can be found at: <http://www.ade.az.gov/ess/gifted>

### **FY '02 Carryover Funds**

FY '02 carryover and FY '02 carryover interest will be allowed for FY '03. However, carryover amendments will not be processed until your FY '02 Completion Report is approved.

**The deadline for submission of the FY '02 Completion Report is September 30, 2002.**

Your FY '02 completion report **must be submitted online** at the Arizona Department of Education Grants Management Enterprise home page at: <http://www.ade.az.gov/gme>

If you have any questions or concerns, please feel free to call Ray Tom, interim program assistant for gifted education, by phone at 602.542.3185, by e-mail at [rtom@ade.az.gov](mailto:rtom@ade.az.gov), or by fax at 602.542.5404. For additional direction in processing applications, please contact Peter Laing at [plaing@ade.az.gov](mailto:plaing@ade.az.gov). My phone number is 602.364.4022.

CC/pl

Enclosures

cc: Superintendent



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## Gifted Non-compliance Corrective Action Procedures

### Definition:

The Gifted Office of the Arizona Department of Education is responsible for compliance with the gifted statute. A non-compliant status is defined as:

- Failure to submit required updates to the gifted scope and sequence for curriculum (ARS15-770-B).
- Failure to submit required fiscal documents per the Grants Management Enterprise System and per the USFR or the USFRCS.
- Failure to respond to a corrective action plan request within 90 days after a report of partial non-compliance. Partial non-compliance constitutes monitoring level scores between 56% to 69%.
- Failure to respond to a corrective action plan request with 90 days after a report of full non-compliance. Full non-compliance constitutes monitoring level scores below 55%.

### Process:

The following action will be taken if, after 90 days from when the Gifted Office issues a notice, there is no response.

- A Letter of Concern will be sent to the director of gifted education and the superintendent of schools.
- If appropriate corrective action is not taken within 15 working days to resolve the non-compliance, the Gifted Office will send a Letter of Enforcement to the superintendent of schools, the gifted director and to the governing board. This letter will outline sanctions to be placed on the district unless approvable corrective action is received.
- If, after 30 working days of receipt of the Letter of Enforcement no approvable corrective action report is made, the Gifted Office will send a Sanction Letter to the governing board, the superintendent of schools and to the director of gifted education indicating:
  - Interruption of state funds for gifted education (ARS 15-772,A) and
  - Intent to implement Group A weight non-eligibility status (ARS15-77,C)
- Removal of the non-compliance status will be made exclusively by the authority in ESS Unit.

**AAGT Expanding Horizons**  
**The Black Canyon Conference Center**  
**9440 N. 15<sup>th</sup> Avenue**  
**Phoenix, Arizona 85021**

**February 5 & 6, 2003**  
**Early Registration Form**

Name \_\_\_\_\_ Home Phone (\_\_\_\_) \_\_\_\_\_  
 Address \_\_\_\_\_ Work Phone (\_\_\_\_) \_\_\_\_\_  
 City, State \_\_\_\_\_ ZIP \_\_\_\_\_ Email: \_\_\_\_\_  
 School District \_\_\_\_\_ School \_\_\_\_\_  
 \_\_\_Parent \_\_\_Administrator \_\_\_HS Teacher \_\_\_MS Teacher \_\_\_Elem Teacher \_\_\_Gifted Teacher \_\_\_Sp Ed Teacher

**Check options below. Tally cost in right column.**

**Two Day Conference:** Wed, Feb 6 & Thurs., Feb 7, 2002 (includes Continental Breakfast, Breaks, Lunch & Parent Seminar)

<input type="checkbox"/>	On-Site Registration, Current AAGT Member	\$195	_____
<input type="checkbox"/>	Pre-Registration, Non-member	\$225	_____
<input type="checkbox"/>	Full-time University/College Student (proof required)	\$ 80	_____
<input type="checkbox"/>	AAGT Board Member	\$ 80	_____
<input type="checkbox"/>	Presenter	\$125	_____

**One Day Conference:** ☐ Wed, Feb. 6 **Or** ☐ Thur., Feb. 7 (Includes Continental Breakfast, Breaks, Lunch & Parent Seminar)

<input type="checkbox"/>	On-Site -Registration, Current AAGT Member	\$125	_____
<input type="checkbox"/>	On-Site Registration, Non-member	\$155	_____
<input type="checkbox"/>	Full-time University/College Student (proof required)	\$ 40	_____
<input type="checkbox"/>	AAGT Board Member	\$ 40	_____
<input type="checkbox"/>	Presenter	\$ 80	_____

**Membership Application:** Please provide member profile information and check membership type desired.

<b>Member Profile:</b>		<b>Membership Type:</b>	
<input type="checkbox"/> Parent	<input type="checkbox"/> Renewal	<input type="checkbox"/> Regular	\$ 25 _____
<input type="checkbox"/> Administrator	<input type="checkbox"/> New Member	<input type="checkbox"/> Family	\$ 30 _____
<input type="checkbox"/> Teacher	<input type="checkbox"/> Change of Address	<input type="checkbox"/> Corporate	\$ 150 _____
<input type="checkbox"/> Interested in Gifted		<input type="checkbox"/> Life Member	\$ 250 _____
		<input type="checkbox"/> Educational Institution	\$ 100 _____

Annual membership dues to AAGT includes a \$5 rebate for basic dues to your local chapter. **TOTAL:** \_\_\_\_\_

All memberships include a subscription to the AAGT Newsletter, *Potential*. Chapter: \_\_\_\_\_

**Payment Information:**

District Check No. \_\_\_\_\_ District Purchase Order No. \_\_\_\_\_ Personal Check No. \_\_\_\_\_

**Arizona Association for Gifted and Talented**  
**P.O. Box 31088, Phoenix, AZ 85046-1088 (602) 595-3855**